

**Application to Review Plans (Exhibit 7.1)
New Construction, Additions, and Alterations**

Send to: Straus Park—ECC c/o IPM Corp.,
P.O. Box 580, 2602 Hendersonville Rd, Arden, NC 28704

Date_____ File
Lot_____ Number_____ Subdivision_____

Owner

Address

Tel.

Fax

E-Mail

Architect/Designer

Address

Tel.

Fax

E-Mail

Builder

Address

Tel.

Fax

E-Mail

Landscape

Address

Tel.

Fax

E-Mail

Architects must be registered with the ECC; builders must be approved by the ECC (Para. 4.3); and applicants must comply with all requirements of the ECC Design Manual (applicable Manual paragraphs are cited).

1. Project Type (paragraph 4.2.2.2):

- New Residence**
- Addition** (Any change to an existing home which alters the external envelope of the structure, or any addition of horizontal construction such as decks, pools, patios, etc.)
- Alteration** (Any change to an existing home with visible external effect but no envelope change.)

- Minor Change** (An addition or alteration of minor nature/cost, such as external repainting, roof, window or door replacement, added or expanded service yard, tree removal or any major landscaping changes. Minor landscaping changes, minor tree pruning and internal remodeling not requiring a County Permit do not require Committee approval.)

- Commercial**

2. **Review Type** (paragraph 4.2.2):

- Conceptual / Preliminary** (paragraph 4.2.3 - 4.2.4)
 - Site Plan (inc. tree survey) Building elevations
 - Include: Site Plan Arch. Plans
 - Final** (paragraph 4.2.5): Finish/Color
 - Include: Landscape Plan Samples
 - Signage (Commercial)

3. **Number of Variance Requests** attached (if any) (paragraph 4.2.5.1.5): _____

4. **Use of home:** Current Owner Residence Spec home

5. **Fee enclosed** (paragraph 4.2.2.2): \$ _____

6. **Proposed Building Data**

- a. Lot "usable" area _____ sq. ft. (area within setbacks for this lot).
- b. Total building footprint (including decks, garage, etc.) _____ sq. ft.
- c. Heated area: Main floor _____ sq. ft.; second floor _____ sq. ft; total: _____ sq. ft.
- d. Main floor elevation above Mean Sea Level "MSL" _____ ft.
- e. Existing ground elevation above MSL at building _____ ft. (center of building).
- f. Elevation of highest point of building main ridge _____ ft.

7. **Exterior Finishes** (paragraph 4.3.4.6)

Note: All of the following items must be specified and samples included for final approval.

Item	Material	Color	Manufacturer
Roofing		
Siding		
Fascia/trim		
Soffits		
Front door		
Garage door		
Other ext. doors		
Windows/frames		
Mullions		
Shutters		
Chimney		

Decks/porches
Driveway
Walks/patio
Exposed foundation	
Other

8. Description of project if not new residence, commercial building, addition or alteration:

9. I hereby certify that I have read the current, July 2008, Design Manual (guidelines and procedures), that I have complied with all applicable parts of those guidelines and that the information presented above is true and correct to the best of my knowledge. (Application must be signed by owner, architect and builder)

Owner Signature	Print Name	Date
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Architect Signature	Print Name	Date
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Builder Signature	Print Name	Date
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Accepted:

Committee Designate	Print Name	Date
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