

Before filling out this form, please read the Lake House Use Policy and Lake House Rules & Regulations at [strauspark.org](http://strauspark.org)

**Straus Park Master Association, Inc.**

**LAKE HOUSE RESERVATION FORM**

PROPERTY OWNER NAME: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ STRAUS PARK LOT NUMBER(S): \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

I request use of the Lake House for a private event as detailed below:

DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ HOURS: From \_\_\_\_\_ To \_\_\_\_\_

Please limit Set-Up Time to maximum of 4 hours

MAXIMUM NUMBER ATTENDING EVENT: \_\_\_\_\_ CATERER: \_\_\_\_\_

MAXIMUM INSIDE SEATING (64 ) MAXIMUM OUTSIDE SEATING (28)

DETAILED DESCRIPTION OF INTENDED USE: (failure to provide sufficient detail will result in rejection of request)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EVENT CATEGORY: \* \_\_\_\_\_ USE/CLEANING FEE: \$ \_\_\_\_\_ SECURITY DEPOSIT: \$ \_\_\_\_\_

\* Category 1 - Property Owner Use, Category 2 - Charitable Event {Fee Schedule in Lake House Use Policy at [strauspark.org](http://strauspark.org)}

Separate checks covering the use/cleaning fee and security deposit are required at the time the reservation form is submitted for approval. Checks should be made payable to the Straus Park Master Association. Mail reservation form and checks to: Straus Park Master Association, c/o IPM Crop., P.O. Box 580, Arden, NC 28704

I understand that I will be required to sign a hold harmless and indemnification agreement prior to the event date. I certify that I have read and will comply with the Lake House Use Policy and all Lake House Rules & Regulations.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**IPM USE ONLY:** HAS REQUESTING PROPERTY OWNER PAID THEIR MASTER ASSOCIATION ASSESSMENT? \_\_\_\_  
IS REQUESTING PROPERTY OWNER IN VIOLATION OF ANY ASSOCIATION RULES? \_\_\_\_

LAKE HOUSE COMMITTEE APPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

USE FEE RECEIVED: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

DEPOSIT RECEIVED: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ DEPOSIT RETURNED: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

PRE EVENT INSPECTION BY: \_\_\_\_\_ POST EVENT INSPECTION BY: \_\_\_\_\_

LAKE HOUSE COMMITTEE NOTES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_